



## Notice of Meeting

# Surrey Police and Crime Panel

<b>Date &amp; time</b>	<b>Place</b>	<b>Contact</b>
<b>Thursday, 27 June 2019 at 10.30 am</b>	Ashcombe Suite, County Hall, Kingston upon Thames, Surrey KT1 2DN	Vickie Neal Room 122, County Hall Tel  vickie.neal@surreycc.gov.uk

**If you would like a copy of this agenda or the attached papers in another format, eg large print or braille, or another language please either call 020 8541 9122, write to Democratic Services, Room 122, County Hall, Penrhyn Road, Kingston upon Thames, Surrey KT1 2DN, Minicom 020 8541 8914, fax 020 8541 9009, or email [vickie.neal@surreycc.gov.uk](mailto:vickie.neal@surreycc.gov.uk).**

**This meeting will be held in public. If you would like to attend and you have any special requirements, please contact Vickie Neal on 0208541 7609.**

### Members

Cllr Ken Harwood	Tandridge District Council
Mr Bryan Cross	Independent Member
Cllr Victor Lewanski	Reigate & Banstead Borough Council
Cllr Christine Elmer	Elmbridge Borough Council
Cllr Hazel Watson	Mole Valley District Council
Cllr Fiona White	Guildford Borough Council
Mr David Fitzpatrick-Grimes	Independent Member
Vacancy	Waverley Borough Council
Cllr Josephine Hawkins	Surrey Heath Borough Council
Cllr Will Forster	Woking Borough Council
Cllr Richard Barratt	Spelthorne Borough Council
Cllr Andrew Povey	Surrey County Council
Cllr David Reeve	Epsom & Ewell Borough Council
Cllr John Furey	Runnymede Borough Council

## **PART 1** **IN PUBLIC**

### **1 ELECTION OF CHAIRMAN**

Panel to elect a Chairman for year 2019/20.

### **2 ELECTION OF VICE-CHAIRMAN**

Panel to elect a Vice Chairman for year 2019/20.

### **3 APOLOGIES FOR ABSENCE**

The Chairman to report apologies for absence.

### **4 MINUTES OF THE PREVIOUS MEETING**

To approve the minutes of the meeting held on 5 April 2019 as a correct record.

(Pages 1 -  
12)

### **5 DECLARATIONS OF INTEREST**

All Members present are required to declare, at this point in the meeting or as soon as possible thereafter

- (i) Any disclosable pecuniary interests and / or
- (ii) Other interests arising under the Code of Conduct in respect of any item(s) of business being considered at this meeting

#### **NOTES:**

- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest
- As well as an interest of the Member, this includes any interest, of which the Member is aware, that relates to the Member's spouse or civil partner (or any person with whom the Member is living as a spouse or civil partner)
- Members with a significant personal interest may participate in the discussion and vote on that matter unless that interest could be reasonably regarded as prejudicial.

### **6 PUBLIC QUESTIONS**

To receive any public questions.

#### **Note:**

*Written questions from the public can be submitted no later than seven days prior to the published date of the annual or any ordinary public meeting, for which a written response will be circulated to Panel Members and the questioner.*

### **7 POLICE & CRIME COMMISSIONER'S ANNUAL REPORT**

(Pages 13 -  
36)

The Police Reform and Social Responsibility Act (2011) places a duty on Police and Crime Commissioners to produce an Annual Report. Members of the Panel are asked to comment on the attached annual report prior to its formal publication.

**8 SURREY POLICE GROUP FINANCIAL REPORT FOR MONTH 12 FINANCIAL YEAR 2018/19** (Pages 37 - 42)

The purpose of this report is to inform the Police & Crime Panel of the Surrey Police Group (i.e. Finances of both the PCC and Chief Constable) financial position as at the year-end 31 March 2019, comparing the expenditure and income incurred by both Surrey Police and the Office of the Surrey Police & Crime Commissioner, with the revenue and capital budgets approved by the Police & Crime Commissioner in January 2018 for the financial year 2018/19.

**9 OFFICE OF THE POLICE AND CRIME COMMISSIONER 2018/19 END OF YEAR FINANCIAL REPORT** (Pages 43 - 46)

The purpose of this report is to inform the Police & Crime Panel of the OPCC's year-end financial out-turn for the 2018/19 financial year.

**10 FEEDBACK ON MANAGEMENT MEETINGS BETWEEN THE POLICE AND CRIME COMMISSIONER AND CHIEF CONSTABLE** (Pages 47 - 52)

This report provides an update on the meetings that have been held and what has been discussed in order to demonstrate that arrangements for good governance and scrutiny are in place.

**11 RECRUITMENT AND WORKFORCE PLANNING** (Pages 53 - 56)

For the Panel to receive details of recruitment and workforce planning.

**12 UPDATE ON FUTURE POLICE ESTATES** (Pages 57 - 60)

This paper provides a progress update in relation to the future estate, following the purchase of a site in Leatherhead for the new Surrey Police Headquarters.

**13 COMMISSIONER'S QUESTION TIME** (Pages 61 - 62)

The Panel is asked to raise any issues or queries concerning crime and policing in Surrey with the Commissioner.

**14 COMPLAINTS RECEIVED SINCE THE LAST MEETING** (Pages 63 - 64)

To note complaints against the Police and Crime Commissioner and the Deputy Police and Crime Commissioner received since the last meeting of the Police and Crime Panel.

**15 RECOMMENDATIONS TRACKER AND FORWARD WORK PROGRAMME** (Pages 65 - 74)

The updated Recommendations Tracker and Forward Work Programme are presented at each meeting of the Police and

Crime Panel. The Recommendations Tracker lists all the information requested by the Panel at previous meetings. That information is contained in the annex to the tracker. The Work Programme is for Panel Members to discuss the details of items they wish to see at future meetings and the most relevant time to receive the reports.

- 16 RE-ESTABLISHMENT OF THE COMPLAINTS SUB COMMITTEE** (Pages 75 - 86)
- To agree the membership and terms of reference for the Complaints Sub-Committee for 2019/20.

- 17 RE-ESTABLISHMENT OF THE FINANCE SUB GROUP** (Pages 87 - 92)
- To agree the membership and terms of reference for the Finance Sub-Group for 2019/20.

**18 EXCLUSION OF THE PUBLIC**

**Recommendation:** That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information under the relevant paragraphs of Part 1 of Schedule 12 A of the Act.

- 19 COLLABORATION UPDATE** (Pages 93 - 110)

Surrey Police continues to undertake significant change activity through the 'Policing Together' programme with Sussex, and with other forces in the South-East region, in order to meet the financial challenges, increase resilience and improve service delivery. This paper describes the current status and recent progress in collaboration activities.

**Confidential: Not for publication under Paragraph 3**

**20 DATE OF NEXT MEETING**

Panel to note that the next meeting is scheduled for Wednesday 18 September 2019.

Published: Wednesday, 19 June 2019

#### **MOBILE TECHNOLOGY AND FILMING – ACCEPTABLE USE**

Those attending for the purpose of reporting on the meeting may use social media or mobile devices in silent mode to send electronic messages about the progress of the public parts of the meeting. To support this, County Hall has wifi available for visitors – please ask at reception for details.

Anyone is permitted to film, record or take photographs at council meetings. Please liaise with the council officer listed in the agenda prior to the start of the meeting so that those attending the meeting can be made aware of any filming taking place.

Use of mobile devices, including for the purpose of recording or filming a meeting, is subject to no interruptions, distractions or interference being caused to the PA or Induction Loop systems, or any general disturbance to proceedings. The Chairman may ask for mobile devices to be switched off in these circumstances.

It is requested that if you are not using your mobile device for any of the activities outlined above, it be switched off or placed in silent mode during the meeting to prevent interruptions and interference with PA and Induction Loop systems.

*Thank you for your co-operation*

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*If you have any queries regarding this, please contact the representative of Legal and Democratic Services at the meeting.*